

BOARD OF JACKSON COUNTY ROAD COMMISSIONERS  
2400 Elm Road - P.O. Box 1125  
Jackson, MI 49204

RESIDENTIAL AND FIELD DRIVEWAY PERMIT

Applicant's Name \_\_\_\_\_

Present Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Applicant's Signature \_\_\_\_\_



Received Policy

Phone Number \_\_\_\_\_

(where you can be reached during the day)

**NEW DRIVEWAY INFORMATION:**

Location - \_\_\_\_\_

\_\_\_\_\_ Section \_\_\_\_\_ Township \_\_\_\_\_

Nearest Cross Road or Street \_\_\_\_\_

Note: Applicant will place two stakes 24' apart to designate the exact desired location of drive and to assist Commission personnel in determination of drive requirements

Sight Distance from desired drive shall be a minimum of 100 feet for each 10 miles of legal speed limit (Unless determined otherwise by the Board of Jackson County Road Commissioners)

**DRIVEWAY GUIDELINES:**

Driveway Width - 10'-20'  
Driveway Radii - 10'-15'  
Driveway Grade: Slope drive approach  
away from Road at 1/2" per foot to  
ditch line

**DRIVEWAY SURFACE:**

If drive requires drainage  
improvement, culvert and  
gravel will be installed  
by Commission Personnel

**(To be filled out by the Board of Jackson County Road Commissioner's District Superintendent)**

Drive Culvert Size \_\_\_\_\_ Drive Culvert Length \_\_\_\_\_

Grading, tree removal and ditching required \_\_\_\_\_

Sight Distance \_\_\_\_\_ Speed Limit \_\_\_\_\_

Superintendent's Comments \_\_\_\_\_

Recommended for issuance \_\_\_\_\_ Date \_\_\_\_\_

Permit Fee \_\_\_\_\_ Date Paid \_\_\_\_\_ Receipt # \_\_\_\_\_

Culvert Fee\* \_\_\_\_\_ Date Paid \_\_\_\_\_ Receipt # \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

**\*APPLICANT IS RESPONSIBLE FOR CULVERT IF DAMAGED DURING RESIDENCE OR PROPERTY DEVELOPMENT.**